

Village of Germantown Hills

Village Board Meeting Minutes

July 21, 2022 6:00 p.m.

1. **Call to Order/Roll Call/Pledge of Allegiance-** Jeff DeGroot, Village President called the meeting to order at 6:00p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11
Jeff DeGroot – President	Present	Y	Y	Y	Y	Y	Y					
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y					
Heather Armistead	Present	Y	Y	Y	Y	Y	Y					
Nathan Henricks	Present	Y	Y	Y	Y	Y	Y					
Tom Eckstein	Absent	-	-	-	-	-	-					
Karl Figg	Absent	-	-	-	-	-	-					
Todd Rice	Absent	-	-	-	-	-	-					

Also, in attendance:

Rich Brecklin, Director of Public Works

Bill Streeter, Village Attorney

Scott DeSplinter, Village Engineer

Chuck Urban, Village Attorney

Everyone stood and said the Pledge of Allegiance.

2. **Public Hearing-Appropriation Ordinance-**Jeff DeGroot opened the public hearing at 6:01 p.m. There was no one in attendance for the public hearing. The public hearing was closed at 6:02 p.m.
3. **Minutes Approval**
- a. **June 16, 2022 Village Board Meeting**
A motion was made by Stephanie Chaon to approve the June 16, 2022 Village Board meeting minutes. The motion was seconded by Nathan Henricks. **Motion passed #1.**
- b. **July 7, 2022 Special Village Board Meeting**
A motion was made by Stephanie Chaon to approve the July 7, 2022 Special Village Board meeting minutes. The motion was seconded by Nathan Henricks. **Motion passed #2.**
4. **Public Comments on Any Action Item on the Agenda-None**
5. **Public Comments on Any Non-Action Items-None**
6. **Current Agenda Items**

a. Approval of the Amended Annual Appropriation Ordinance & Estimate of Revenues for FY 22-23

Jeff DeGroot indicated Todd Rice wants to bring up the property discussion and questioned if he could defer the discussion. Bill Streeter stated he would have to check the village code but generally board members can add items to the agenda. Jeff DeGroot felt the board should wait a while before having another discussion.

Ann Sasso noted the property owner didn't take the village's initial offer so there wasn't any further discussion.

Heather Armistead stated she would like the board to have a discussion at the next meeting.

A motion was made by Stephanie Chaon to approve Ordinance #851 the amended Annual Appropriation Ordinance and Estimate of Revenues for FY 22-23. The motion was seconded by Heather Armistead. **Motion passed #3.**

b. Approval to award the 2022 MFT roadwork program to the apparent low bidder

Rich Brecklin reported that the bids came in high and were higher due to labor, fuel and material costs. Rich Brecklin explained the proposed program and that next year we may be doing chip and seal.

Ann Sasso noted the proposed budget shows the increased amount and we are still showing a surplus in the general fund. The budget will be discussed at the next meeting.

A motion was made by Nathan Henricks to award the 2022 MFT roadwork program to Tazewell County Asphalt the apparent low bidder in the amount of \$524,093.00. The motion was seconded by Stephanie Chaon. **Motion passed #4.**

Scott DeSplinter noted there would be an amendment to their engineering agreement at the next meeting.

7. Ongoing Agenda Items-None

a. Village Board review of the Journal Entry Report-Ann Sasso noted the journal entry report is included in the board packet for review. The board reviewed the journal entry report. This report shows the revenues for the prior month plus any transfers between funds. The board packet included May and June's journal entries.

8. Presentation of Bills

a. General/Sewer/Audit/MFT Bills- A motion was made by Stephanie Chaon to approve the General, Sewer and audit bills. The motion was seconded by Heather Armistead. **Motion passed #5.**

9. Reports of Standing Committees

a. Finance-Stephanie Chaon had nothing new to report.

b. Streets/Equipment-Todd Rice was not in attendance.

c. Personnel-Nathan Henricks will be setting up a meeting once employee reviews are done.

d. Police-Karl Figg was not in attendance.

e. Parks-Heather Armistead had looked at the Fandel property and had a discussion with a resident about the possibility of a development with a partnership for some green space.

f. Sewer-Nathan Henricks had nothing new to report.

g. Storm Water-Tom Eckstein was not in attendance.

h. Economic Development Council-Ann Sasso noted someone had inquired about the commercial lot across from the State Police and whether or not the board would allow a trucking company for storage. The board stated they were not interested.

Ann Sasso noted Caterpillar Trail is looking at putting in a solar system due to the energy rates. The ITEP grant has opened up again so the school will be submitting an application. Ann Sasso explained to the board how the Facebook posts are posted and shared. The village looks to share important information from our businesses within the community and Chamber members. Ann reported the Coffee with a Cop went well and there were comments that we need to try and get the word out even more next time around. Ann stated she will be attending the Midwest CDI this year in August for economic development training. Ann received a scholarship so the lodging and the conference costs are covered 100%.

10. Reports of Special Committees-Nothing new to report.

11. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Sasso stated there will be music in the park on July 26th by the Community Band.

b. Superintendent of Public Works-Rich Brecklin noted they have been doing roadwork and they rented a milling machine that helped save costs. Rich noted they are spending a lot of time on doing sewer locates for the fiber work that is being done by MTCO. The problem is that the village doesn't have good maps or locate wires so they are trying to find the valves.

Scott DeSplinter will set up a meeting to talk about setting up a GIS program.

Rich Brecklin noted they are working on the sewer permit that the village is required to renew every 5 years.

Rich Brecklin explained an animal control issue that came up Friday with a sick racoon at Oak Grove Park. The issue was handled but there isn't a good process to follow as our resources are limited.

c. Village Attorney-Bill Streeter and Chuck Urban had nothing new to report.

d. Village President-Jeff DeGroot stated he will be setting up an ESDA meeting soon.

12. Communications to the Board-None

13. Adjournment-Next regular meeting: August 18, 2022-A motion was made by Nathan Henricks to adjourn the meeting at 6:50 p.m. The motion was seconded by Stephanie Chaon.
Motion passed #6.

Ann Sasso, Village Clerk