

**Village of Germantown Hills
Village Board Meeting Minutes
April 20, 2023, 6:00 p.m.**

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Jeff DeGroot, Village President called the meeting to order at 6:18p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11 - 13
Jeff DeGroot – President	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Heather Armistead	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Nathan Henricks	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Tom Eckstein	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Karl Figg	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	

Also, in attendance:

Bill Streeter, Village Attorney

Chuck Urban, Village Attorney

Rich Brecklin, Director of Public Works

Zack Hecht, Public Works

Scott DeSplinter, Village Engineer

Everyone stood and said the Pledge of Allegiance.

2. Minutes Approval

a. March 16, 2023, Village Board Meeting

A motion was made by Nathan Henricks to approve the March 16, 2023, Village Board meeting minutes. The motion was seconded by Heather Armistead. **Motion passed #1.**

3. Public Comments on Any Action Item on the Agenda-None

4. Public Comments on Any Non-Action Items-None

5. Current Agenda Items

a. Approval of an Addendum to the Intergovernmental Agreement Between the Woodford County Sheriff's Office and the Village of Germantown Hills, Illinois for Police Services

Dennis Tipsword, the Chief Deputy for the Woodford County Sheriff's Office was in attendance.

Karl Figg explained the contract costs are going up, but the village is getting great service and value. Karl did a ride along with a deputy and stated it was very interesting.

Dennis Tipsword stated the agreement is for four years this time. The increase is mostly due to what the union negotiated as the county board tried to stay as close to the cost

as possible. Dennis noted they have recruited some new deputies, so they are at full staff and the pay adjustment was needed.

Karl Figg noted there is a substation at the fire department and there are numerous deputies that live in Germantown Hills, so the village has great coverage.

A motion was made by Stephanie Chaon to approve an Addendum to the Intergovernmental Agreement Between the Woodford County Sheriff's Office and the Village of Germantown Hills, Illinois for Police Services. The motion was seconded by Karl Figg. **Motion passed #2.**

b. Approval of a Joint Agreement and Resolution with IDOT for Traffic Signal and Highway Lighting Improvements

A motion was made by Nathan Henricks to approve a Joint Agreement and Resolution# 2023-01 with IDOT for Traffic Signal and Highway Lighting Improvements. The motion was seconded by Karl Figg. **Motion passed #3.**

c. Approval of the Engineering Services Agreement with Terra Engineering for the Pedestrian Bridge & Trail

Ann Doubet noted this will be paid for with the grant IDOT is giving to the village in the amount of \$185,000.

A motion was made by Stephanie Chaon to approve the Engineering Services Agreement with Terra Engineering for the Pedestrian Bridge & Trail. The motion was seconded by Karl Figg. **Motion passed #4.**

d. Approval of the Engineering Agreement for the Woodland Knolls Road/Anker Lane Sidewalk

Scott DeSplinter noted this is for the sidewalk along Woodland Knolls Road from the library to Anker Lane and then along Anker Lane into the shopping center.

A motion was made by Stephanie Chaon to approve the engineering agreement for the Woodland Knolls Road/Anker Lane sidewalk. The motion was seconded by Nathan Henricks. **Motion passed #5.**

e. Approval of an Ordinance Amending Ordinance No. 738 an Ordinance Designating An Enterprise Zone which includes Territory located within the Corporate limits of the Village of Germantown Hills and approving an Intergovernmental Agreement between the Village of Germantown Hills and other Units of Local Government participating in the Designation of the Enterprise Zone, and amending that Certain Intergovernmental Agreement regarding an Enterprise Zone Located in Northern Tazewell and Southern Woodford Counties

Ann Doubet explained that the City of Washington is asking to increase their enterprise zone area and all the communities in the zone need to agree. Ann explained the enterprise zone and the benefits.

A motion was made by Tom Eckstein to approve Ordinance #863 Amending Ordinance No. 738 an Ordinance Designating An Enterprise Zone which includes Territory located within the Corporate limits of the Village of Germantown Hills and approving an Intergovernmental Agreement between the Village of Germantown Hills and other Units of Local Government participating in the Designation of the Enterprise Zone, and

amending that Certain Intergovernmental Agreement regarding an Enterprise Zone Located in Northern Tazewell and Southern Woodford Counties. The motion was seconded by Nathan Henricks. **Motion passed #6.**

- f. Approval of the Resolution Committing Local Funds for the Transportation Alternatives Funding Program for the Germantown Hills to Metamora Trail Project**
Ann Doubet explained that Tri-County needs a resolution committing funds for the project.

A motion was made by Karl Figg to approve Resolution #2023-02 a Resolution Committing Local Funds for the Transportation Alternatives Funding Program for the Germantown Hills to Metamora Trail Project. The motion was seconded by Tom Eckstein. **Motion passed #7.**

- g. Approval of the employment compensation for FY 23-24**
The personnel committee had made a recommendation to the village board.

A motion was made by Heather Armistead to approve the employment compensation for FY 23-24 as follows: Rich Brecklin and Ann Doubet \$1.00/hour, Zack Hecht \$3.00/hour, Earl Flatt Jr., Lance Knight, and Cory Davis \$1.50/hour. The motion was seconded by Karl Figg. **Motion passed #8.**

6. Ongoing Agenda Items-None

- a. Village Board review of the Journal Entry Report-**Ann Sasso noted the journal entry report is included for review. The journal entries are revenues and transfers entered each month.

7. Presentation of Bills

- a. General/Sewer/Audit/Business District/MFT Bills-** A motion was made by Stephanie Chaon to approve the General, and Sewer bills. The motion was seconded by Karl Figg. **Motion passed #9.**

8. Reports of Standing Committees

- a. Finance-**Stephanie Chaon stated the budget will be discussed at the May meeting.

b. Streets/Equipment-Todd Rice stated he has talked with Rich Brecklin and Zack Hecht about the roads. The streets are holding up well. The thought is to hold off doing anything this year other than patching on our own. Todd Rice recommended moving funds to a separate street fund to keep the funds for the street work in the future. Ann Doubet will open a separate street fund and move \$170,000 to the new account.

c. Personnel-Nathan Henricks stated the reviews have been completed for the first time ever prior to May 1st.

d. Police-Karl Figg stated he would recommend to the board to do a ride along some time with a Woodford County Deputy.

e. Parks-Heather Armistead noted the need to plan a date to talk about park ideas.

f. Sewer-Nathan Henricks stated the sewer committee had discussed the facility plan update.

g. Storm Water-Tom Eckstein had nothing new to report.

h. Economic Development Council- Ann Doubet updated the board on the status of the grants. Ann contacted the BP Amoco representative, and he stated there is a corrective action plan that has been presented with the review deadline of May 7th. The plan will need to be approved and then they will coordinate soil removal at the old Germantown Automotive. They get up to 4 years to implement but they can give an indemnity letter if there is a potential buyer of the property. The MTCO Park construction should start in June. IDOT will not approve a right in right out currently, but they plan to build the road from Townhall to the parking lot so that in the future it can be expanded to Rt 116. The village will need to name the road. In talking with Dan Mair, we discussed the possibility of MTCO Park Road. The board agreed. The board discussed that there will not be any parking allowed on Townhall Road and the need to make sure there is no damage to Townhall Road during construction.

9. Reports of Special Committees-Nothing new to report.

10. Reports of Officers

a. Zoning Officer/Village Clerk/Village Administrator-Ann Doubet reported she had invoiced IDOT for their portion of the traffic signal billing in the amount of \$2,671.36. The village pays Laser Electric, and then we get reimbursed a portion. The full allocation of the ARPA funds was submitted. Ann asked about the community building lot and if the board would want to put it out for bid since the village cannot do anything with it. The board agreed. Ann will work with Bill Streeter on potential language for the publication. Home Pages wanted to know if the village wanted to put an ad in it. The board declined. The village received an NPDES settlement check for \$17,414. This was for a class action settlement.

b. Director of Public Works-Rich Brecklin stated a new truck should be coming soon. We still have more salt we must get according to the contract. The speed humps will be installed on Somerset soon. The sidewalk by Casey's is complete. There was a sewer leak on Hickory Hills Road that has been repaired. The guys are working on grinder p.m.'s. Whispering Oaks is going to be televised to determine how much sewer line needs to be lined.

Todd Rice asked about the need for a new building to hold equipment.

Rich Brecklin noted nothing is currently in the budget.

c. Village Attorney-Bill Streeter had nothing new to report.

d. Village President-Jeff DeGroot noted the need to figure out electricity at the Farmers Market this year.

11. Communications to the Board-None

Heather Armistead reported the Metamora Robotics went to Nationals this year.

12. Adjournment-Next regular meeting: May 18, 2023-A motion was made by Nathan Henricks to adjourn the meeting at 7:23 p.m. The motion was seconded by Todd Rice. **Motion passed #10.**

Ann Doubet, Village Clerk