

# Village of Germantown Hills

## Personnel Committee Meeting Minutes

August 17, 2023, 5:30 p.m.

1. **Call to Order/Roll Call**-Nathan Henricks called the personnel committee meeting to order at 5:33 p.m. and roll call was taken.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8
Nathan Henricks, Chairperson	Present	Y	Y	Y					
Jeff DeGroot	Present	Y	Y	Y					
Todd Rice	Present	Y	N	Y					
Stephanie Chaon	Present	Y	Y	Y					
Heather Armistead	Present	Y	Y	Y					

Rich Brecklin, Director of Public Works

Tom Eckstein, Village Trustee

Chuck Urban, Village Attorney

2. **Personnel Committee Minutes Approval**

- a. **April 20, 2023, Personnel Committee Minutes**- A motion was made by Jeff DeGroot to approve the April 20, 2023, personnel committee meeting minutes. The motion was seconded by Stephanie Chaon. **Motion passed #1.**

3. **Discussion and Recommendation to the village board on the Resolution Amending the Personnel Policy**

Nathan Henricks noted the proposed amendments to the personnel policy are policies that the village is already following but the amendment will formalize the policies into the personnel policy. They include language revisions to the uniform, personal days, and pager policy sections with the addition of a holiday.

Todd Rice asked about the pager policy in regard to emergencies. The committee discussed.

A motion was made by Stephanie Chaon to make a recommendation to the village board on the Resolution amending the personnel policy. The motion was seconded by Todd Rice.

**Motion passed #2.**

4. **Adjournment**-A motion was made by Jeff DeGroot to adjourn the meeting at 5:48 p.m. The motion was seconded by Heather Armistead. **Motion passed #3.**

Ann Doubet, Village Clerk