

# Village of Germantown Hills

## Village Board Meeting Minutes

**May 16, 2024, 6:00 p.m.**

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Karl Figg, Village President called the meeting to order at 6:00p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11
Karl Figg – President	Present											
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Heather Armistead	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Nathan Henricks	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Tom Eckstein	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Paige Patel		-	-	-	-	-	-	Y	Y	Y	Y	
Todd Rice	Absent	-	-	-	-	-	-	-	-	-	-	

Also, in attendance:

- Bill Streeeter, Village Attorney
- Chuck Urban, Village Attorney
- Rich Brecklin, Director of Public Works
- Zack Hecht, Public Works

Everyone stood and said the Pledge of Allegiance.

**2. Minutes Approval**

**a. March 21, 2024, Village Board Meeting/Public Hearing**

A motion was made by Heather Armistead to approve the March 21, 2024, Village Board Public Hearing meeting minutes. The motion was seconded by Tom Eckstein Motion passed #1.

**b. March 21, 2024, Village Board Meeting**

A motion was made by Nathan Henricks to approve the March 21, 2024, Village Board meeting minutes. The motion was seconded by Heather Armistead. Motion passed #2.

**c. April 16, 2024, Special Village Board Meeting**

A motion was made by Heather Armistead to approve the April 16, 2024, Special Village Board Meeting minutes. The motion was seconded by Tom Eckstein. Motion Passed #3.

**d. April 18, 2024, Village Board Meeting**

A motion was made by Nathan Henricks to approve the April 18, 2024, Village Board Meeting minutes. The motion was seconded by Heather Armistead. Motion Passed #4.

**e. April 25, 2024, Special Village Board Meeting**

A motion was made by Heather Armistead to approve the April 25, 2024, Special Village Board Meeting minutes. The motion was seconded by Stephanie Chaon. Motion Passed #5.

**3. Public Comments on Any Action Item on the Agenda-None**

**4. Public Comments on Any Non-Action Items-None**

**5. Current Agenda Items**

**a. Approval of the Eagle Scout Project for Flag Retirement Boxes**

Jacob Hunt was in attendance to discuss with the village board his Eagle Scout project to construct flag retirement boxes. Jacob did a presentation for the board showing how the boxes would be constructed and discussed the process and procedures for the project. The board agreed to finance the flag retirement boxes and thanked Jacob for the great job.

**b. Approval of the Appointment to fill the Village Board Trustee Vacancy**

Karl Figg reached out to Paige Patel and discussed her filling the vacancy on the board. Paige is currently on the Planning Commission and EDC.

A motion was made by Stephanie Chaon to approve the appointment of Paige Patel to fill the Village Board Trustee vacancy left by Karl Figg. The motion was seconded by Nathan Henricks. Motion passed #6.

Paige Patel was sworn in as Village Trustee. Paige will fill the committee appointments that Karl Figg previously had.

**c. Approval of the Preliminary & Final Subdivision Plats for the Second Phase of the Woods at Germantown Hills**

The engineer has recommended approval.

A motion was made by Stephanie Chaon to approve the preliminary and final subdivision plats for the Second Phase of the Woods at Germantown Hills subject to the erosion permit and impact fees being paid. The motion was seconded by Heather Armistead. Motion passed #7.

**d. Approval of a Resolution Amending the Personnel Policy (New Law-Paid Leave Act)**

Chuck Urban noted the amendments to the Personnel Policy are needed due to the new Paid Leave Act.

A motion was made by Nathan Henricks to approve a Resolution Amending the Personnel Policy (New Law-Paid Leave Act). The motion was seconded by Stephanie Chaon. Motion passed #8.

**6. Ongoing Agenda Items**

**a. Village Board review of the Journal Entry Report**-Ann noted the journal entries are the revenues and transfers entered each month. The journal report was reviewed by the board.

## 7. Presentation of Bills

**a. General/Sewer/Audit/Business District/MFT Bills-** A motion was made by Stephanie Chaon to approve the General and Sewer bills. The motion was seconded by Nathan Henrick. Motion passed #9.

The board discussed the bills. Ann Doubet noted in looking at the budget the attorney fees are over the budget by approximately \$16,000. There are two residents in the village that have submitted a total of 16 FOIA requests to date, which has currently cost the village approximately \$20,000.00 so far.

## 8. Reports of Standing Committees

**a. Finance-**Stephanie Chaon had nothing new to report.

**b. Streets/Equipment-**Todd Rice was not in attendance.

**c. Personnel-**Nathan Henricks stated the review process will be starting soon.

**d. Police-**Paige Patel had nothing new to report.

**e. Parks-**Heather Armistead had nothing new to report.

**f. Sewer-**Nathan Henricks had nothing new to report.

**g. Storm Water-**Tom Eckstein had nothing new to report.

**h. Economic Development Council-** Ann Doubet stated the chamber had met today and gave an update on all of the events coming up. The farmers market will be starting the first weekend in June.

**9. Reports of Special Committees-**Nothing new to report.

## 10. Reports of Officers

**a. Zoning Officer/Village Clerk/Village Administrator-**Ann noted new veteran banners have been purchased as some of them were falling apart.

**b. Director of Public Works-**Rich Brecklin updated the board on the bid date for the MFT work. Village staff will be doing the patchwork. Rich updated the board on the sewer plants and proposed improvements and the OSF sewer main. The staff are working on the grinder p.m.'s. There was a power outage at the park, so the restroom is not open until it can be fixed. The summer employee has started.

**c. Village Attorney-**Bill Streeter and Chuck Urban had nothing new to report.

**d. Village President-**Karl Figg stated he had talked to each trustee individually. Karl noted that there have been a lot of distractions lately, but everyone needs to remember that our focus is on safety and that Germantown Hills is a desirable place to live.

## 11. Communications to the Board-None

**12. Adjournment-Next regular meeting: June 20, 2024-**A motion was made by Nathan Henricks to adjourn the meeting at 7:07 p.m. The motion was seconded by Stephanie Chaon. Motion passed #10.

Ann Doubet  
Village Clerk