

# Village of Germantown Hills

## Village Board Meeting Minutes

**July 18, 2024, 6:00 p.m.**

- 1. Call to Order/Roll Call/Pledge of Allegiance-** Todd Rice, Pro-Tem Village President called the meeting to order at 6:00p.m.

Village President/Trustees	Roll Call	1	2	3	4	5	6	7	8	9	10	11 - 17
Karl Figg – President	Absent											
Stephanie Chaon	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Heather Armistead	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Nathan Henricks	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Tom Eckstein	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Paige Patel	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Todd Rice	Present	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Also, in attendance:

- Bill Streeeter, Village Attorney
- Chuck Urban, Village Attorney
- Rich Brecklin, Director of Public Works
- Zack Hecht, Public Works

Everyone stood and said the Pledge of Allegiance.

- 2. Public Hearing-Appropriation Ordinance**

Nicole Wilson, 514 Mayfair Court asked questions about some of the line items of the Appropriation Ordinance.

The public hearing was closed at 6:03 p.m.

- 3. Minutes Approval**

- a. June 20, 2024, Village Board Meeting**

A motion was made by Heather Armistead to approve the June 20, 2024, Village Board meeting minutes. The motion was seconded by Tom Eckstein. Motion passed #1.

- 4. Public Comments on Any Action Item on the Agenda-**Todd Rice explained the rules for the public comment period as this will not be a question-and-answer period, but each person may speak up to two times for a total of five minutes.

Randy Perau made a public comment.

- 5. Public Comments on Any Non-Action Items-**Todd Rice noted the same rules apply for the public comment period on any non-action item.

Kitty Cullett made a public comment and submitted a paper copy.

Randy Perau made a public comment.

Adam Bowton made a public comment.

**6. Current Agenda Items**

- a. Approval of the Annual Appropriation Ordinance and Estimate of Revenues for FY 24-25**

A motion was made by Nathan Henricks to approve Ordinance #874 the Annual Appropriation Ordinance for FY 24-25. The motion was seconded by Heather Armistead. Motion passed #2.

- b. Approval to Award the 2024 MFT Roadwork Program to the Apparent Low Bidder**

Rich Brecklin reported on the bids for the roadwork. Advanced Asphalt Company's bid was considerably lower than the other bids. The bid was confirmed to include all the work for the project.

A motion was made by Heather Armistead to award the 2024 MFT Roadwork Program to the Apparent Low Bidder Advanced Asphalt Company in the amount of \$316,138. The motion was seconded by Stephanie Chaon. Motion passed #3.

- c. Approval to Award the Contract for the Woodland Knolls-Anker Lane Sidewalk to the Apparent Low Bidder**

Todd Rice stated he had talked with Rich Brecklin and CMT. The bids were higher than we thought they were going to be. The board agreed to reject all bids and rebid the project.

- d. Approval of the Amendment to the Engineering Agreement for 2024 Street Maintenance Program**

A motion was made by Stephanie Chaon to approve the Amendment to the Engineering Agreement for 2024 Street Maintenance Program. The motion was seconded by Paige Patel. Motion passed #4.

- e. Approval of the Award and Authorize Village President to Execute Contract Documents for the WWTP No. 2 Sludge Removal and Rock Filter Replacement Project to the Apparent Low Bidder**

A motion was made by Stephanie Chaon to Award and Authorize the Village President To Execute Contract Documents for the WWTP No. 2 Sludge Removal and Rock Filter Replacement Project to the Apparent Low Bidder, Stewart Spreading. The motion was seconded by Tom Eckstein. Motion passed #5.

Rich Brecklin noted once this is cleaned out the village should be able to go 30-40 years before it needs to be cleaned out again.

**f. Approval of the Engineering Agreement for the Whispering Oaks Sewer 2024 Rehabilitation Project**

A motion was made by Nathan Henricks to approve the Engineering Agreement for the Whispering Oaks Sewer 2024 Rehabilitation Project. The motion was seconded by Heather Armistead. Motion passed #6.

**g. Approval of the Municipal Aggregation Agreement**

A motion was made by Stephanie Chaon to approve the Municipal Aggregation Agreement. The motion was seconded by Paige Patel. Motion passed #7.

The agreement will be run from September until May 2025.

**h. Approval of the Installation of Additional CCTV System & Equipment**

This is for additional equipment at the sewer plant.

A motion was made Heather Armistead to Approve the installation of additional CCTV System & Equipment. The motion was seconded by Tom Eckstein. Motion passed #8.

**i. Approval of a Resolution Accepting the Dedication of Oak Grove Park**

Bill Streeter noted the Title Company in looking at the title work for the old Oak Grove Park it was determined that the plat shows the park was to be used for park purposes, but they couldn't locate the formal dedication of the park.

A motion was made by Stephanie Chaon to approve Resolution #2024-04 A Resolution Accepting the Dedication of Oak Grove Park. The motion was seconded by Nathan Henricks. Motion passed #9.

**j. Approval of the Sewer Alarm System Upgrade**

A motion was made by Nathan Henricks to approve the Sewer Alarm System Upgrade. The motion was seconded by Paige Patel. Motion passed #10

**k. Approval of the Planning Commission and Zoning Board Appointments**

Todd Rice made the reappointment of Marc Wright and Steve Rudolph to the Planning Commission and Ed Rainville and Ron Schneider to the Zoning Board of Appeals.

A motion was made by Stephanie Chaon to approve the reappointment of Marc Wright and Steve Rudolph to the Planning Commission and Ed Rainville and Ron Schneider to the Zoning Board of Appeals. The motion was seconded by Nathan Henricks. Motion passed #11.

**l. Discussion and Approval of the Employee Compensation for FY 24-25**

The personnel committee recommended to the finance committee who recommended to the village board the employee compensation for FY 24-25.

A motion was made by Tom Eckstein to approve the Employee Compensation for FY 24-25 for Rich Brecklin \$1.50 an hour increase with all other employee compensation to be deferred. The motion was seconded by Paige Patel. Motion passed #12

**m. Discussion and Approval of a Resolution Setting Forth a Retirement Benefit Package for Rich Brecklin**

The personnel committee had recommended to the village board a resolution setting forth a retirement benefit for Rich Brecklin.

A motion was made by Heather Armistead to approve Resolution No. 2024-05 A Resolution Setting Forth a Retirement Benefit Package for Rich Brecklin. The motion was seconded by Tom Eckstein. Motion passed #13.

**6. Ongoing Agenda Items**

**a. Village Board review of the Journal Entry Report-**Ann noted the journal entries are the revenues and transfers entered each month. The journal report was reviewed by the board.

**7. Presentation of Bills**

**a. General/Sewer/Audit/Business District/MFT Bills-** A motion was made by Nathan Henricks to approve the General, Sewer and Audit bills. The motion was seconded by Heather Armistead. Motion passed #14.

**8. Reports of Standing Committees**

**a. Finance-**Stephanie Chaon noted the review of the journal entries.

**b. Streets/Equipment-**Todd Rice stated that Rich Brecklin has been with the village for over 27 years and has been through a lot. Back when the village had very little money, to now being able to upgrade equipment, vehicles and parks. Over the years Rich has helped save the village a lot of money. Todd noted Rich may not live here but he has always treated it like home and is always welcome.

**c. Personnel-**Nathan Henricks had nothing new to report.

**d. Police-**Paige Patel had nothing new to report.

**e. Parks-**Heather Armistead noted that First Responders Park, Veterans Park, and Oak Grove Park are a part of Rich's legacy as the contributions he has put into the parks in Germantown Hills.

**f. Sewer-**Nathan Henricks stated he didn't realize all of the importance that goes into the sewer system until Rich made him aware of it. The village is going to miss Rich, but he has set us up to succeed and the village thanks him.

**g. Storm Water-**Tom Eckstein thanked Rich for all he has done for the village.

**h. Economic Development Council-** Ann Doubet stated the Discover Peoria Agreement has been reviewed by both Metamora and Germantown Hills and should be ready for the next meeting. The Boys of Fall concert event for the Unified Redbirds will be on September 21<sup>st</sup> at Black Partridge Park. Michael's Run for Life will be on July 27<sup>th</sup> at Germantown Crossing.

**9. Reports of Special Committees-**Nothing new to report.

**10. Reports of Officers**

**a. Zoning Officer/Village Clerk/Village Administrator-** The audit is still in the process as we are trying to find time to get it completed.

**b. Director of Public Works**-Rich Brecklin reviewed the history and events of some of the things that have happened over the past 27 years working for the village.

**c. Village Attorney**-Bill Streeter and Chuck Urban thanked Rich for his service.

**d. Village President**-Karl Figg was not in attendance.

Ann thanked Rich for his years of service to the village and community and stated he would be missed.

**11. Communications to the Board**-None

**12. Approval of closed session pursuant to:**

a. Section 2(c)(11) of the Open Meetings Act, to discuss pending or probable or imminent litigation

A motion was made by Tom Eckstein to go into executive session at 6:59 p.m. for closed session pursuant to: Section 2(c)(11) of the Open Meetings Act, to discuss pending or probable or imminent litigation. The motion was seconded by Stephanie Chaon. Motion passed #15.

A motion was made by Heather Armistead to adjourn the executive session at 7:19 p.m. The motion was seconded by Stephanie Chaon. Motion passed #16.

**13. Adjournment-Next regular meeting: August 15, 2024**-A motion was made by Stephanie Chaon to adjourn the meeting at 7:20 p.m. The motion was seconded by Tom Eckstein. Motion passed #17.

Ann Doubet  
Village Clerk