

Village of Germantown Hills

Village Board Meeting

July 24, 2025, 6:00 p.m.

Agenda

1. Call to Order/Roll Call/Pledge of Allegiance
2. Public Hearing-Appropriation Ordinance
3. Approval of the Minutes of the Preceding Meeting and their Amendments
 - a. June 26, 2025, Village Board Meeting
3. Public Comment
4. Current Agenda Items
 - a. Approval of the Annual Appropriation Ordinance and Estimate of Revenues for FY 25-26
 - b. Approval of the Budget for FY 25-26
 - c. Approval of an Ordinance Amending the Germantown Hills Village Code, Village of Germantown Hills, Regarding Regulating Committee and Trustee Positions
 - d. Approval of an Ordinance Amending the Germantown Hills Village Code, Village of Germantown Hills, Regarding Open Burning Requirements
 - e. Approval of the Expansion of the Northern Tazewell Enterprise Zone
 - f. Approval of Change Order #5 for the Somerset Multi-Use Path
5. Ongoing Agenda Items-None
6. Presentation of Bills
 - a. General-July Bills
 - b. Sewer-July Bills
 - c. Business District-None
 - d. Audit-None
 - e. MFT-None
7. Chairman Reports of Standing Committees
 - a. Finance–Tom Eckstein-Review Journal Entry Report (Treasurer’s Report)
 - b. Streets/Equipment–Nathan Henricks
 - c. Personnel–Elizabeth Cunningham
 - d. Police–Ryan White
 - e. Parks–Heather Armistead
 - f. Sewer–Elizabeth Cunningham
 - g. Storm Water-Sarah Diesel
 - h. Economic Development Council- Karl Figg, Chairperson/Ann Doubet, Director
8. Reports of Special Committees
9. Reports of Officers
 - a. Zoning Officer
 - b. Village Clerk/Village Administrator
 - c. Superintendent of Public Works
 - d. Village Attorney
 - e. Village President
10. Communications to the Board
11. Adjournment-Next regular meeting: August 21, 2025

ANNUAL APPROPRIATION ORDINANCE (FY 25-26)

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AN ORDINANCE MAKING APPROPRIATIONS
FOR CORPORATE PURPOSES FOR
THE VILLAGE OF GERMANTOWN HILLS, ILLINOIS
FOR THE FISCAL YEAR BEGINNING ON
THE 1ST DAY OF MAY, 2025
AND ENDING ON THE 30TH DAY OF APRIL, 2026

WHEREAS, the Village of Germantown Hills, Illinois, has complied fully with the notice and hearing requirements stated in 65 ILCS 5/8-2-9;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Germantown Hills, Illinois, as follows:

SECTION ONE. The following sums of money, or as much therefore as may be authorized by law, as may be needed or deemed necessary to defray all expenses and liabilities of the Village of Germantown Hills, are hereby appropriated for the corporate purposes and objects of the Village hereinafter specified for the fiscal year beginning on the 1st day of May, 2025, and ending on the 30th day of April, 2026.

1 GENERAL CORPORATE FUND

Village Employees	80,000
Part Time Help	7,000
Project Manager	60,000
Village Administrator	120,000
Village President	5,000
Village Trustees	8,000
Village Clerk	360
Village Treasurer	360
Planning Commission	1,000
ZBA Members	600
Assistant Bookkeeper	55,000
Health Insurance	85,000
Unemployment Insurance	2,500
Workers Compensation Ins	20,000
Uniform Expenses	1,500
Building Maintenance	15,000
Equipment Maintenance	20,000
Vehicle Maintenance	20,000
Street Maintenance	210,000
Culvert Replace/Repair	15,000
Snow Removal Materials	30,000
Grounds Maintenance	10,000
Drainage Issue	10,000
Park Maintenance	20,000
ESDA	10,000
Engineering	475,000
Legal	125,000

Bank Charges	500
Other Professional	25,000
Comprehensive Plan	8,000
Postage	5,000
Telecommunications	5,000
Advertising	3,000
Printing	5,000
Travel	3,000
Training	3,000
Publications	1,500
Water	4,000
Utilities	25,000
Street Lighting	15,000
Garbage Disposal at Village Hall	15,000
Garbage and Recycling	300,000
911 Communication Fees	20,000
Animal Control	500
Liability Insurance	20,000
General Insurance	25,000
Rent Expense	6,000
Office Supplies	3,000
Maintenance Supplies	6,000
Operating Supplies	20,000
Auto Gas	25,000
Computer Equipment	10,000
Equipment and Tools	45,000
Vehicles	40,000
Anker Lane Loan Payment	110,000
Land Purchase	50,000
Park Development	400,000
Sidewalk Improvement	1,400,000
Charities	10,000
Greater Peoria EDC	3,000
EDC Expenses	4,000
Business Community Improvements	10,000
Tri-County Planning Commission	2,500
Misc Expense	30,000

Appropriated for the foregoing general purposes
from the tax for general corporate purposes, and
from all other taxes and revenues not otherwise
specifically provided for in this Ordinance:

4,064,320

Maintenance of Streets	300,000
Engineering Expense	35,000
Misc. Expense	5,000

Appropriated for the foregoing purposes
from motor fuel tax allotments: **340,000**

3 SEWER FUND

Waste Water Treatment Plant Operator	115,000
Public Works Maintenance	120,000
Pager Pay	6,000
Medical Insurance	85,000
Uniform Expenses	2,000
Building Maintenance	10,000
Equipment Maintenance	30,000
Vehicle Maintenance	15,000
Sewer Plant #1 Road Maintenance	5,000
Collection System Maintenance	60,000
Grinder Pump Maintenance	110,000
Engineering	200,000
Legal Fees	20,000
Bank Charges	250
Invoice Cloud Charges	4,000
Sewerline Cleaning & Televising	30,000
Other Professional Services	45,000
Postage	10,000
Telephone Systems	6,000
Alarm Systems	50,000
Printing	5,000
Advertising	2,000
Travel Reimbursement	5,000
Training	3,000
Publications	500
Water	2,000
Utilities	150,000
Rent Expenses	5,000
Maintenance Supplies	10,000
Office Supplies	2,000
Operating Supplies	25,000
Auto Gas	15,000
EPA Loan Agreement-plant 1	95,148
EPA Loan Agreement-plant 1-new	105,000
EPA Loan Agreement-plant 2	190,000
Land Purchase	50,000
Building	25,000
Other Improvements	50,000

Computer & Internet Communications	10,000
Equipment	50,000
Vehicles	40,000
Vehicle/Equipment Future	5,000
Whispering Oaks Rehabilitation	450,000
Other Capital Improvements	300,000
Miscellaneous Expenses	25,000

Appropriated for the foregoing purposes
from all sewer revenue sources: **2,542,898**

4 POLICE PROTECTION FUND

Police Protection Services 120,000

Appropriated for the foregoing purpose
from the tax for Village police protection services: **120,000**

5 STREET LIGHTING FUND

Street Lighting 15,000

Appropriated for the foregoing purpose from
the tax for Village street lighting: **15,000**

6 ESDA FUND

ESDA Expenditures 10,000

Appropriated for the foregoing purposes from
the tax for emergency services and disaster purposes: **10,000**

7 LIABILITY PROTECTION FUND

Insurance or risk management contributions

to protect the Village against any liability which may be imposed upon it or one of its employees, except as otherwise provided herein	25,000
Workers Compensation	20,000
Unemployment Compensation	3,000
Claims Services	3,000

Appropriated for the foregoing purposes from the tax for liability insurance, etc.:	51,000
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8 AUDIT FUND

Audit Services	45,000
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Appropriated for the foregoing purpose from the tax for Village audit services:	45,000
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9 SOCIAL SECURITY FUND

Social Security Tax	60,000
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Appropriated for the foregoing purpose from the tax for social security tax purposes:	60,000
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10 IMRF FUND

IMRF Expenses	45,000
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Appropriated for the foregoing purpose from the tax for Illinois Municipal Retirement Fund contribution purposes:	45,000
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11 BUSINESS DISTRICT

Business District Engineering	50,000
Business District Development	300,000

Appropriated for the foregoing purpose from
the tax for Business District
contribution purposes:

350,000

12 RECAP OF ALL APPROPRIATIONS

1	General Corporate Fund	4,064,320
2	Motor Fuel Tax Fund	340,000
3	Sewer Fund	2,542,898
4	Police Protection Fund	120,000
5	Street Lighting Fund	15,000
6	ESDA Fund	10,000
7	Liability Protection Fund	51,000
8	Audit Fund	45,000
9	Social Security Fund	60,000
10	IMRF Fund	45,000
11	Business District	350,000

TOTAL ALL APPROPRIATIONS

7,643,218

SECTION TWO. The sums of money not immediately needed may be invested in any manner permitted by law.

SECTION THREE. If any section of part of this Ordinance is for any reason held invalid, it shall not affect the validity of the remaining portions of this Ordinance.

SECTION FOUR. All unexpended balances of appropriation for the fiscal year ending on the 30th day of April, 2025, are hereby appropriated for the purposes herein set forth.

SECTION FIVE. This Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law. Publication may be in pamphlet form. Notice of public hearing was published on July 9, 2025.

PASSED by the Board of Trustees of the Village of Germantown Hills, Illinois. Pursuant to roll call vote this _____ day of _____, 2025 and APPROVED by its President this _____ day of _____, 2025.

APPROVED:

Village President

ATTEST:

Village Clerk

AYES: _____

NAYS: _____

ABSENT: _____

Village of Germantown Hills, Illinois
Estimate of Revenues
Fiscal Year 2025-2026

General Revenues

ESDA	1,000
Property taxes	141,264
Liability Insurance Tax	41,000
Police Protection Tax	72,000
Road and Bridge Tax	81,000
Street Lighting Tax	12,000
Audit Tax	45,000
IMRF Tax	25,000
Social Security Tax	55,000
Grant Funds	1,350,000
Sales Tax	300,000
Local Use Tax	115,000
State Income Tax	600,000
Replacement Tax	1,000
Video Gaming	50,000
Cannabis Use Tax	6,000
Business District	120,000
Garbage/Recycling Fees	310,000
Police Fines	18,000
Rent	1,500
Zoning Permits	1,000
Liquor Licenses	3,000
Franchise Fees	42,000
Interest	112,000
Erosion Applications	500
Solicitation Permits	350
Park Fees	1,500
Plat Fees	200
Misc	1,500

GENERAL TOTAL 3,506,814

State Motor Fuel Tax

Allotments	160,000
Interest	15,000

MFT TOTAL 175,000

Sewer Revenues

User Fees	1,300,000
Hookup Fee Revenue	13,000
Government/Grant Funds	0
Interest	106,000
Misc	500

SEWER TOTAL 1,419,500

ORDINANCE NO. ____

**AN ORDINANCE AMENDING THE GERMANTOWN HILLS VILLAGE CODE,
VILLAGE OF GERMANTOWN HILLS, ILLINOIS
REGARDING OPEN BURNING REQUIREMENTS**

WHEREAS the GERMANTOWN HILLS VILLAGE CODE ("Village Code") was duly adopted and published in the book form; and

WHEREAS Title 4, Chapter 4, Section 2 of the Village Code provides requirements for Open Burning; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of the Village and the health, safety and welfare of the Village and its citizens to amend Section 4-4-2 of the Village Code regarding open burning requirements.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE
VILLAGE OF GERMANTOWN HILLS, ILLINOIS.**

The Village Code shall be amended by designating the current paragraph of Section 1 as Subsection A and adding the following to Section 1, designated as Subsection B.

B. As used in this chapter, the term "originated" means created, generated, or produced, and "originating from" means created, generated, or produced from the property of origin.

The Village Code shall be amended by adding the following to Section 2, Subsection C:

2. Open burning of landscape waste is permitted only on the property where such waste originated.

The Village Code shall be amended by adding the following to Section 2 by creating a new Subsection F:

F. It is unlawful to transport or cause to be transported any landscape waste from another property, whether within or outside the jurisdiction, for the purpose of open burning on a different premises. Burning of any landscape waste not originating from the property where the burning occurs is strictly prohibited.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect immediately upon its passage, approval and publication as may be required by law.

PASSED AND APPROVED by the Board of Trustees, Village of Germantown Hills this ____ day of _____, 2025.

Ayes: _____

Nays: _____

Absent: _____

Karl Figg, Village President

Ann Doubet, Village Clerk

DRAFT

CONTRACTING DOCUMENTS

Document 00941 – Change Order

Change Order No. 5

Date of Issuance: July 21, 2025	Effective Contract Date: September 19, 2024
Owner: Village of Germantown Hills	Owner's Contract No.: -
Contractor: Otto Baum Company, Inc.	Contractor's Project No.: -
Engineer: Crawford, Murphy & Tilly, Inc.	Engineer's Project No.: 230053-68-00
Project: Somerset Drive Multi-Use Path	Contract Name: -

The Contract is modified as follows upon execution of this Change Order:

Description:

Plan revisions include the addition of erosion control blanket to help stabilize the ditch slopes and prevent foreseeable erosion. To address homeowner and Village concerns, erosion control blanket should be added to all ditch fore slopes to limit the potential for erosion. Add 980 square yards of Erosion Control Blanket at the agreed unit price. This results in a \$2,156.00 increase in contract price.

Attachments: AUP Submittal

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,100,000.00</u>	Original Contract Times: Substantial Completion: <u>75 days</u> Ready for Final Payment: <u>90 days</u> days or dates
Increase from previously approved Change Orders No. <u>1</u> to No. <u>4</u> : \$ <u>8,453.00</u>	Increase from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : Substantial Completion: <u>30 days</u> Ready for Final Payment: <u>30 days</u> days
Contract Price prior to this Change Order: \$ <u>1,108,453.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>105 days</u> Ready for Final Payment: <u>120 days</u> days or dates
Increase of this Change Order: \$ <u>2,156.00</u>	Increase/Decrease of this Change Order: Substantial Completion: <u>0 days</u> Ready for Final Payment: <u>0 days</u> days or dates
Contract Price incorporating this Change Order: \$ <u>1,110,609.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>105 days</u> Ready for Final Payment: <u>120 days</u> days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: _____ Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: <u>Project Manager</u>
Date: _____	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: N/A Date: _____
Title: _____



OTTO BAUM COMPANY, INC.

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7/21/25

Village of Germantown Hills
Somerset Drive Improvements
Woodford County

RE: Agreed Unit Price Submittal

To whom this may concern:

Otto Baum would like to submit the following Agreed Unit Price for your consideration.

- Erosion Control Blanket \$2.20/ SY

This quoted price includes all labor, equipment and materials for the above pay item to be placed as directed by the Engineer.

Sincerely,

Adam Hodgson
Civil Project Manager
Otto Baum Company, Inc.